

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

All Volunteers

- Volunteers will be able to identify the early warning symptoms of COVID-19 and stay home if they become or start to become ill and alert the church office.
- All Volunteers will know what to do should they themselves or someone else becomes ill.
- All Volunteers and staff are strongly encouraged to wear a face mask while in the building.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

All Volunteers

- All Volunteers will maintain good hygiene practices. Wash hands at the start of your volunteer shift and frequently wash hands or use hand sanitizer while serving and/or after touching suspect surfaces/objects.
- All Volunteers will complete a short health assessment checklist and sign it prior to serving.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

All Volunteers

- All Volunteers will read the COVID-19 Preparedness Plan for GREFC.
- All Volunteers will complete training for their particular area of service prior to serving.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

Greeters

- Greeters will maintain themselves and encourage in others 6 ft. social distancing at all times.
- Entry doors will remain propped open whenever possible.
- Greeters will not shake hands, hug or touch anyone in greeting.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

Greeters

- One Greeter will keep an accurate 'head count' with a "clicker counter" as attenders enter the building.
- Greeters will respectfully inform attenders when the 100-person limit has been reached.
- Greeters will encourage people to go directly to their seats and not to congregate in the foyer.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

Ushers

- Ushers will maintain themselves and encourage in others 6 ft. social distancing at all times.
- Ushers will assist larger families in adding chairs to the chair groupings.
- Seat families with children under 5 or very large families at the tables in back of the Worship Center.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

Ushers

- Encourage people to leave the worship center from the back first.
- Encourage people to immediately leave the worship center and not congregate.

GREFC Greeter & Usher Duties during COVID-19 Sunday Services

Remember

Always maintain a calm, friendly attitude.

We cannot force anyone to do anything.

Preventing Transmission of COVID-19

GREFC never wants to become a source of a COVID-19 outbreak in our community!

Please understand that by agreeing to serve you are coming under the umbrella of GREFC and must adhere to the guidelines set forth in the GREFC COVID-19 Preparedness Plan which is a requirement of the Minnesota Department of Health.

Preventing Transmission of COVID-19

Please also understand that by serving on Sundays you are putting yourself at risk for contracting the virus or unknowingly transmitting the virus to others.

For these reasons we ask that you use good judgement about your health status when it comes to serving.

Preventing Transmission of COVID-19

If you are ever in doubt about serving

STAY HOME!

Preventing Transmission of COVID-19

Each time you serve you will be asked to complete a Health Assessment Checklist so that we can perform contact tracing in the event that you become sick.

COVID-19 Symptoms (check any that apply)

Symptoms may appear **2-14 days after exposure** to the virus. Do you or have you in the last 2-14 days had any of the following:

- | | |
|---|---|
| <input type="checkbox"/> Temperature over 100.4 degrees F. | <input type="checkbox"/> Headache |
| <input type="checkbox"/> Fever or chills | <input type="checkbox"/> New loss of taste or smell |
| <input type="checkbox"/> Cough | <input type="checkbox"/> Sore Throat |
| <input type="checkbox"/> Shortness of breath/difficulty breathing | <input type="checkbox"/> Congestion or runny nose |
| <input type="checkbox"/> Fatigue | <input type="checkbox"/> Nausea or vomiting |
| <input type="checkbox"/> Muscle or body aches | <input type="checkbox"/> Diarrhea |

Protecting Populations Especially Vulnerable to COVID-19

The CDC stresses that since COVID-19 is a new virus, the agency is continuing to learn and share information about things that are likely to cause severe disease in vulnerable populations. Based on what is now known about the virus, the CDC says those at high risk for severe illness related to COVID-19 are people:

- Ages 65 and over
- Who live in a nursing home or long-term care facility
- Of all ages with other medical conditions
- With chronic lung disease
- With moderate to severe asthma
- Who have serious heart conditions
- With diabetes
- With chronic kidney disease who are having dialysis

- With liver disease
- Who are immunocompromised from cancer treatment, smoking, bone marrow or organ transplant, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune-weakening medications
- With severe obesity, who have a body mass index of 40 or higher

Protecting Populations Especially Vulnerable to COVID-19

“Everyone is at risk for COVID-19 and for severe illness, but some groups are more likely than others to get very sick,” explains Kate Grusich, a CDC spokesperson.

“While we can’t quantify individual risk, it’s important that if you or a loved one is at higher risk for serious illness from COVID-19, you take action to reduce your risk of exposure.”

Protecting Populations Especially Vulnerable to COVID-19

If you are in a high risk group and
are having reservations about serving

DO NOT SERVE OR ATTEND!

If YOU Become Sick While Serving at GREFC

- **The Pine Room** is the designated isolation room for anyone who starts showing symptoms of COVID-19
- Immediately isolate to this room if you are having symptoms
- Notify or have someone notify Kim Oja that you are feeling ill
- Go home.
- Notify Kim Oja of any test results, negative or positive

Returning to Serving at GREFC

Refer to "**Guidelines for Returning to Church for GREFC Staff and Volunteers**" to determine when you can start serving or attending again at GREFC. (handout)

If Someone Becomes Sick While Attending Services at GREFC

- **The Pine Room** is the designated isolation room for anyone who starts showing symptoms of COVID-19
- Immediately isolate anyone showing symptoms
- Ask them the names of those they have been in close contact with that morning
- If possible notify those individuals that they may be exposed (protect the name/privacy of the ill person)
- Help arrange for the ill person to be transported home

If Someone Becomes Sick While Attending Services at GREFC

- Encourage the symptomatic person to see a doctor and self isolate
- Close off areas used by the sick person and do not use the area until after cleaning and disinfection.
- Notify one of the GREFC staff and Kim Oja, Plan Administrator, of the symptomatic person.
- Kim Oja will follow up with any attenders as to their COVID-19 status and will follow up with the church and those the person was in contact with.

If Someone is Known to have COVID-19 While Attending Services at GREFC

- In the event a person diagnosed with COVID-19 is determined to have been in the building and poses a risk to the community, we will dismiss all attendees.
- We will properly clean and disinfect the area and the building where the individual was present before resuming activities.
- We will notify all attendees that someone was in the building with a known COVID-19 infection.

Promote Healthy Hygiene Practices

- Maintain good hand hygiene, washing hands with soap and water for at least 20 seconds.
- Cover coughs and sneezes with a tissue or use the inside of their elbow. Used tissues should be thrown in the trash and hands washed.
- Whenever soap and water are not readily available, hand sanitizer with at least 60% alcohol can be used.

Preventing Transmission of COVID-19

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- Maintain good hand hygiene, washing hands with soap and water for at least 20 seconds.
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- Whenever soap and water are not readily available, hand sanitizer with at least 60% alcohol can be used.

Encourage Cloth Face Coverings

- Face coverings are most essential when social distancing is difficult.
- Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms.
- Do not placed on children younger than 2 years old, anyone who has trouble breathing or is unconscious, and anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.

Cleaning & Disinfecting

- Clean and disinfect frequently touched surfaces at often and shared objects in between uses.
- Avoid use of items that are not easily cleaned, sanitized, or disinfected.
- Ensure adequate ventilation when using cleaning products and do not use around children.

Promote Social Distancing

- Encourage 6 feet of social distancing between family units as much as possible.
- Always use a pleasant and gentle attitude. Do not force anyone.
- If there is a wait to enter the building, encourage people to follow the 6 foot chalk markings on the pavement.
- Upon entering, encourage people to find a seat immediately and not congregate in the foyer.

Promote Social Distancing

- If there is a wait to enter the worship center, encourage people to wait following the 6 foot tape markings on the floor.
- Upon exiting, encourage people to immediately leave the building and not congregate in the worship center or the foyer.
- Encourage parents to keep track of their children and keep them close. Do this in a calm, friendly manner.

Minimize Community Sharing

- No Bibles or pens/pencils will be provided. Attenders are encouraged to bring their own.
- No food or coffee will be provided. Attenders may bring their own.
- Children's activity bags are theirs to keep. Any left behind by children should be thrown away.
- No bulletins will be handed out. Study notes may be left on chairs if notes are available.

Minimize Community Sharing

- Greeters and ushers will not offer handshakes, hugs, fist bumps or any touching. We will not stop attenders from doing so if they choose to (but will have signs posted to discourage touching.)
- When we have communion, we will have people come up to grab their cup and bread. There will be 3-4 stations and attenders will come up family by family.

Closed Spaces

To promote social distancing and to lessen the number of spaces that need to be cleaned/disinfected we have decided on the following:

Locked/ Unavailable

- Nursery
- Kid Zone
- Youth Room
- Drinking Fountain
- Welcome Center
- Prayer Room
- Offices
- Coat hooks by Community Room

Discourage Use Through Signage

- Restrooms near kitchen except family restroom
- Kitchen
- Coffee bar area