

GREFC Annual Meeting Agenda
July 19, 2022

- 1. Prayer**
- 2. Minutes from April Quarterly Meeting**
- 3. Financial Secretary Report**
- 4. Treasurer Report**
- 5. Sr. Pastor Report (submitted)**
- 6. Elder Report (Quintin Legler)**
- 7. Ministry Reports**
 - a. Associate Pastor Report (Steve Wick)
 - b. Children's Ministries & Preschool (Sarah Schrapp)
 - c. Men's Ministry (Tim Hasbargen)
 - d. Women's Ministry (Kristen Panchyshyn)
 - e. Legacy Builders (Gary & Donna Bordner)
 - f. Connecting & Hospitality (Jim and Vickie Azure)
 - g. Worship Ministry (Frank Gangi)
 - h. Missions Ministry (Marilyn Isaac)
 - i. Facility report (Scott Schwake)
 - j. Welcome Team (Michelle Schwake)
- 8. Old Business**
- 9. New Business**
 - a. Voting on New Members:
 - Mike Hake
 - Kim Hake
- 10. Adjournment**

Grand Rapids Evangelical Free Church
Quarterly Business Meeting
April 26, 2022

Jeff Staudahar opened the meeting with prayer.

1. Larry Curtiss made a motion to approve the agenda; it was seconded by Dan Carlson, and the motion passed.
2. Minutes of the annual business meeting held on January 25, 2022 were distributed and reviewed. Diane Legler made a motion to approve the minutes as written; it was seconded by Rachel Staudahar, and the motion passed.
3. Financial Secretary Report – Marilyn Isaac reported that Peterson Accounting has been hired for oversight of our accounting/financial reporting and that it has been going well with the transition. GREFC is transitioning from QuickBooks to Parishsoft. Thanks to Lorraine Curtiss, Bill Grothe and Marilyn for all their extra work in making this happen.

General giving for the quarter = \$100,289.73; designations = \$13,931.09 and miscellaneous = \$16,010.17 for a total giving of \$130,230.99.

4. Treasurer’s Report – Lorraine Curtiss presented the 1st quarter 2022 financial report. Copies of the report were distributed and reviewed. 2022 YTD expenses paid = \$121,293.20 vs. YTD budgeted expenses of \$125,004.46.

Bank Account Balances:	Checking	\$ 22,507.24
	Cash Reserves	50,000.00
	Capital Improvements	2,151.19
	Pre-School	7,696.21
	Discretionary Savings	<u>22,053.50</u>
	Total Cash in Bank	\$104,408.14

Scott Schwake made a motion to approve both the Financial Secretary and Treasurer’s reports; it was seconded by Sarah Schrapp, and the motion passed.

5. Old Business – there was no old business presented.
6. New Business
 - A. Sr. Pastor Report – Pastor Ron Weller reported that he has enjoyed his time at GREFC. The staff, Elders and Executive Board has been working through and updating the governance of GREFC which has been a good thing.
 - B. Elder Report – Quintin Legler reported that the Elders have been working towards the goal of an elder-led, congregational-ruled church. He stated it is going to be a change for the church and asked for prayers for God to lead the church through this process.
 - C. Pastoral Search Team – Dan Carlson, Chairman, summarized the last 10 months of the PST. The upcoming candidate weekend of April 28 – May 1 will be a busy one

with many events scheduled so the staff and church can meet Micah Labovitch. Dan asked for prayers for the weekend and events.

D. Ministry Reports

- Stepping Stones Preschool – Sarah Schrapp reported that there is 1 month left in the current school year. Next year's fall enrollment is full for the morning class and about half full for the afternoon class.
- Children's Ministry – Sarah Schrapp reported that Kids' groups will be ending in 2 weeks. Some of the groups will continue during the summer. Pathfinders class on Sunday mornings – kids aged 4 through grade 1 average 75 each Sunday.
- Men's Ministry – Tim Hasbargan reported that men's ministry was kicked off with a quality training and continues with Monday night gatherings. Studies are impactful ones for men – teaching them how to be connected vertically before they can connect horizontally. The summer plan is to connect once a month.
- Women's Ministry – Kristen Panchyshyn reported that lots of great gatherings happened the first quarter of 2022. A leadership group attended a conference in March which was very helpful. IF gathering was held in April. Titus Tables started in February which consists of 4 women meeting once a month for 2 hours for a meal – currently 40 women are attending. For the summer there will be usual monthly activities plus bible studies.
- Legacy Builders – Gary Bordner reported that there was a Feb. 12 brunch and video with another one on May 7. Another summer picnic is a possibility.
- Student Ministries and Young Adults – Rachel Staudahar reported that there is an average of 30 students per week attending Wednesday nights. The youth will be again attending the annual Blitz in April. Young adults average 20 on Tuesday nights for volleyball and building relationships.
- Welcome Team – Michelle Schwake reported that the Welcome team are scheduled out through the summer. She is seeking out someone to lead this ministry.
- Facility Team – Scott Schwake reported that many projects were done this past half year – installation of a new air conditioning unit in the Children's Ministry area, a new refrigerator for the kitchen, new light bulbs have been installed throughout the church.

E. Larry Curtiss mentioned that on May 22 there will be a Volunteer Appreciation Dinner for anyone involved in ministries. Spouses are invited to join as well.

F. Quintin Legler mentioned that many revisions have been made to the GREFC Constitution and Bylaws which will be voted on at an upcoming quarterly business meeting.

Matt Grose adjourned the meeting.

Respectfully submitted,
Sandy Harling, Church Secretary



General Fund Performance Through June 2022

Income-Expense (Net Income)

Jun 2022 (\$10,487.57)
2022 YTD (\$40,440.26)
2021 YTD (\$ 5,854.45)

Expenses

Jun 2022 expenses: \$ 41,166.62
2022 YTD budgeted for expenses: \$241,259.06
2022 YTD expenses paid: \$251,815.04
2021 YTD expenses paid: \$195,706.96**

Giving

Jun 2022 Giving: \$ 30,679.05
2022 YTD Giving: \$211,374.78
2021 YTD Giving: \$189,852.51**

***indicates adjusted balances for comparability*

Designated Giving (Specific Funds)

2022 Building Jun.: \$1,530.00 YTD: \$12,078.09
2022 Missions Jun : \$ 435.00 YTD: \$ 4,665.00
2022 Benevolent Fund Jun.: \$ 786.00 YTD: \$ 5,029.00

Accounts end of June 2022

GF Checking	\$ 9,219.27
Preschool Checking	\$ 4,267.69
Savings Account:	\$61,918.52
• Cash Reserves	\$50,000.00
• Capital Improvements	\$2,151.19
• Pre School	\$7,696.21
• Discretionary Savings	\$2,071.12
Total Cash Available	\$75,405.48

CIF MORTGAGE (JUNE 30, 2022) \$792,909.07

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Statement of Activities

General Fund

June 30, 2022

Account Shortcut and Description	YTD Actual	YTD Budget	YTD as % of Annual Budget	Annual Budget
Income				
Contributions				
40000 Tithes/Offerings	206,373.28	240,601.97	41.27	500,018.35
Other Income				
40050 Adult Ministry Donations	20.00	0.00	0.00	0.00
40060 Children's Ministry Donations	28.00	0.00	0.00	0.00
40090 Other Income	515.80	0.00	0.00	0.00
40070 Elder Donations	0.00	0.00	0.00	0.00
40080 Youth & Young Adult Donations	4,437.70	0.00	0.00	0.00
40100 Special Events	0.00	0.00	0.00	0.00
Other Income Totals:	5,001.50	0.00	0.00	0.00
Income Totals:	211,374.78	240,601.97	42.27	500,018.35
Expense				
Adult Ministries				
50000 Community Groups	18.50	500.02	1.85	1,000.00
50010 Connecting & Hospitality	517.91	399.98	64.73	800.00
50020 Grandparenting	0.00	249.98	0.00	500.00
50030 Library	0.00	99.98	0.00	200.00
50040 Men's Ministry	542.42	600.00	45.20	1,200.00
50050 Welcome	0.00	249.98	0.00	500.00
50060 Women's Ministry	1,072.12	875.02	61.26	1,750.00
50070 Worship	2,192.22	1,800.00	60.89	3,600.00
50080 Bereavement Team	0.00	0.00	0.00	0.00
Adult Ministries Totals:	4,343.17	4,774.96	45.48	9,550.00
Children's Ministries				
51000 Camp Scholarships	100.00	200.02	25.00	400.00
51010 Kids Groups	426.68	399.98	53.33	800.00
51020 Family Nights	319.06	300.00	53.17	600.00
51030 Ministry Expense	148.63	300.00	24.77	600.00
51040 Nursery	161.73	99.98	80.86	200.00
51050 Pathfinders	1,131.10	950.02	59.53	1,900.00
51060 Supplies - Children's Ministry	666.26	324.98	102.50	650.00
Children's Ministries Totals:	2,953.46	2,574.98	57.35	5,150.00
Elders				
52000 Background Checks	423.25	99.98	211.62	200.00
52010 Elder Blessing	1,038.80	500.02	103.88	1,000.00
52020 Elder Retreat	0.00	500.02	0.00	1,000.00

Account Shortcut and Description	YTD Actual	YTD Budget	YTD as % of Annual Budget	Annual Budget
52030 Guest Speakers	400.00	249.98	80.00	500.00
52040 Misc. - Comm. Supplies, Sermon	301.03	875.02	17.20	1,750.00
52050 Pastoral Transition	5,232.32	999.98	261.61	2,000.00
52060 Training & Equipping	111.89	999.98	5.59	2,000.00
Elders Totals:	7,507.29	4,224.98	88.84	8,450.00
Facility				
53000 Landscaping	1,470.00	500.02	147.00	1,000.00
53010 Decorating	0.00	500.02	0.00	1,000.00
53020 Furnishings	0.00	300.00	0.00	600.00
53030 Insurance - Commercial	5,844.70	4,900.00	59.63	9,800.00
54000 Kitchen Equipment	1,705.78	375.00	227.43	750.00
54010 Kitchen Supplies	1,952.91	262.50	371.98	525.00
55000 Carpet Cleaning	0.00	999.98	0.00	2,000.00
55010 Cleaning Supplies	1,275.24	500.02	127.52	1,000.00
55020 Maintenance - General	2,751.06	1,749.98	78.60	3,500.00
55030 Snow Plowing	1,200.00	999.98	60.00	2,000.00
56010 Mortgage Principal	20,428.90	20,604.96	49.57	41,209.92
56011 Mortgage Interest Exp.	16,256.06	16,080.00	50.54	32,160.00
56020 Security	1,635.40	450.00	181.71	900.00
56030 Utilities	10,767.38	6,999.98	76.90	14,000.00
Facility Totals:	65,287.43	55,222.44	59.11	110,444.92
Office				
60000 Communications	628.89	1,149.98	27.34	2,300.00
60010 Copiers/maint/toner,etc.	1,758.56	1,749.98	50.24	3,500.00
60020 Equipment & Computers	662.49	750.00	44.16	1,500.00
60030 Financial Fees, Checks, Website	3,456.07	2,250.00	76.80	4,500.00
60040 General Office Supplies	1,069.41	600.00	89.11	1,200.00
60050 Acctg. Services	2,250.00	2,700.00	41.66	5,400.00
60060 Postage	462.00	399.98	57.75	800.00
60070 Technology Services	2,284.46	1,250.02	91.37	2,500.00
Office Totals:	12,571.88	10,849.96	57.93	21,700.00
Personnel				
60080 Payroll Services	915.00	500.02	91.50	1,000.00
61000 Acctg. Asst	2,930.40	3,168.00	42.69	6,864.00
61010 Admin. Assistant	6,245.14	6,696.00	43.04	14,508.00
61020 Assoc. Pastor	9,848.36	9,848.37	48.28	20,395.61
61022 Housing	19,314.58	19,314.58	47.10	41,000.00
61024 Ministry Expense	204.04	600.00	17.00	1,200.00
61030 Childrens Ministry Coord.	17,792.82	17,792.82	48.03	37,041.45
61040 Childrens Ministry Asst.	2,989.19	3,720.00	37.08	8,060.00
61050 Comm. Coord.	12,323.56	10,614.40	53.58	22,996.40
61060 Custodian	5,093.65	5,712.00	41.15	12,376.00
61070 Coaching/IPM	600.00	600.00	50.00	1,200.00
61072 Int. Pastor Housing	2,520.00	2,520.00	50.00	5,040.00
61074 Mileage	4,047.49	4,575.00	44.23	9,150.00
61080 Sr. Pastor Salary	25,898.50	40,616.00	29.43	88,000.00

Account Shortcut and Description	YTD Actual	YTD Budget	YTD as % of Annual Budget	Annual Budget
61081 Sr. Pastor Health Stipend	0.00	0.00	0.00	0.00
61082 St. Pastor Exp. Reimb.	0.00	750.00	0.00	1,500.00
61090 Youth Ministry Asst.	8,314.82	7,331.00	52.34	15,885.00
61300 Conferences/Cont. Ed.	713.87	1,250.02	28.55	2,500.00
61310 Relationship Buiding	79.10	500.02	7.91	1,000.00
61500 Employer FICA	4,359.26	4,503.49	48.39	9,006.97
Personnel Totals:	124,189.78	140,611.72	41.57	298,723.43
Young Adults Ministries				
62000 Jr. & Sr. High	4,126.86	2,000.02	103.17	4,000.00
62100 Young Adults	1,331.84	999.98	66.59	2,000.00
Young Adults Ministries Totals:	5,458.70	3,000.00	90.98	6,000.00
Other Income/Expense				
65000 Mission Share	29,503.33	20,000.02	73.75	40,000.00
65100 GF Transfer To Savings	0.00	0.00	0.00	0.00
Other Income/Expense Totals:	29,503.33	20,000.02	73.76	40,000.00
Expense Totals:	251,815.04	241,259.06	50.36	500,018.35
Income - Expense:	(40,440.26)	(657.09)		0.00

Statement of Activities

Preschool Fund

June 30, 2022

Account Shortcut and Description	YTD Actual	YTD Budget	YTD as % of Annual Budget	Annual Budget
Income				
Contributions				
46200 Preschool Tuition	21,025.00	21,390.00	49.14	42,780.00
46210 Preschool Donations	900.00	0.00	0.00	0.00
46220 Preschool Other Income	0.00	0.00	0.00	0.00
Contributions Totals:	21,925.00	21,390.00	51.25	42,780.00
Income Totals:	21,925.00	21,390.00	51.25	42,780.00
Expense				
Preschool Staff				
66200 Teacher - Lead	10,905.29	9,390.92	61.10	17,845.92
66210 Asst. Teacher	3,463.92	3,316.60	54.95	6,303.60
66215 Substitute Teacher	0.00	0.00	0.00	0.00
66500 Preschool ER FICA	1,122.62	923.73	60.76	1,847.43
Preschool Staff Totals:	15,491.83	13,631.25	59.59	25,996.95
PS Operating Expenses				
66300 Communications	75.00	300.00	12.50	600.00
66310 Equip/Furnishings	0.00	200.02	0.00	400.00
66320 Special Events	92.28	324.98	14.19	650.00
66330 State Fees/License	0.00	450.00	0.00	900.00
66340 Preschool Supplies	2,278.98	324.98	350.61	650.00
66350 Fund Transfer	0.00	0.00	0.00	0.00
PS Operating Expenses Totals:	2,446.26	1,599.98	76.45	3,200.00
Expense Totals:	17,938.09	15,231.23	61.44	29,196.95
Income - Expense:	3,986.91	6,158.77		13,583.05